

STANDING RULES

NEW MEXICO GARDEN CLUBS, INC.



Revised
2007

STANDING RULES

1. Award donors will send the money for the award for the two years to the State Treasurer at the beginning of the term.
2. Dates for all State related functions (committee meetings, schools, District Meetings, etc.) must receive approval from the State President, in writing, no later than three months prior to such functions.
3. Minutes of Executive Committee meetings and Board of Directors' meeting shall be sent for correction to the appointed minutes corrections committee no later than 12 days after such meetings. Final corrected minutes shall be sent to the Executive Committee members no later than 30 days after meetings.
4. The State President shall appoint all members of State committees.
5. NMGC, INC., as an organization, or any of its officers or members will not release the membership roster without prior approval of the membership.
6. The President's pendant shall be passed from the outgoing President to the incoming President at the end of each term of office.
7. In January of the election year the Treasurer shall purchase a National Life Membership for the President-Elect. In the event the President-Elect is already a National Life Member, the Treasurer in consultation with the officer shall arrange for a monetary like amount to be contributed to a garden club project of the recipient's choice.
8. ALL motions shall be in writing and copies presented to the President, Secretary and the Parliamentarian.
9. Committee recommendations contrary to established policy or procedure must be approved by the Executive Committee before becoming effective.
10. Information distributed by any member of the Board of Directors must be signed and dated and a copy sent to the President.
11. NMGC, Inc. and NGC sponsored schools shall be self-supporting. A proposed budget MUST be submitted and approved by the NMGC, Inc. Executive Committee prior to submission for NGC registration.
12. All State Chairman must reside within the state of New Mexico.
13. \$200 may be spent ONCE by the President during the administration without approval by the Executive Committee.

The Standing Rules were adopted at the Spring Annual Convention 1994.

Amended at the Spring Annual Convention 1997.

Amended at the Spring Annual Convention 2007.

(Standing Rules relate to the details of administration rather than parliamentary procedure. They may be adopted at any business meeting without notice by a majority vote. They may be amended or rescinded by:

- (1) WITH notice, a majority vote.
- (2) WITHOUT notice, requires a 2/3 vote OR the approval of a majority of the entire membership.

Standing Rules remain in effect until rescinded or amended. They do not bind future sessions and may be suspended temporarily with the proper vote.)