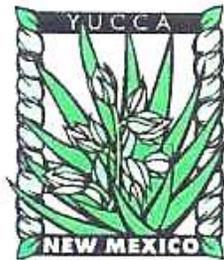




# **New Mexico Garden Clubs, Inc.**



## **District I**

# **AWARDS BOOK**

Updated January 2026

# APPLICATION REQUIREMENTS AND GUIDELINES

All applications must be received by the District I Awards Chairman by **February 1<sup>st</sup>** **ALL Applications with the exception Yearbook, must be submitted electronically.** (If you need an exception to this rule, contact the District I Awards Chairman.

## Book of Evidence Information:

1. When application requires a report, be brief, be neat, be concise.  
Maximum of 12 pages allowed.
2. Provide photographs of the project(s), if needed, preferably those that show action or tell a story Minimum number of photographs in all awards – 6. Maximum number of photographs in all awards – 12.
3. The Award period is the previous calendar year. (Jan.-Dec. 31, except where noted).
4. Include letters or news clippings (scanned versions) describing the work or activity.
5. If criteria is listed, follow what is required.
6. Follow the sample Entry Cover Page below precisely. Give number (#) of Club members as of December 31 of the preceding year.

Example:

Title of Award

Club Name: **Sun and Fun Garden Club** OR **Individual Name**

**Address: 12 Light Ray Blvd. - Rainbow City, N.M. 00000**

Contact: **Mary Smith**

Contact Phone: **(505)-123-4567**

**# Club Members** \_\_\_\_\_ **Club Class**

**CLUB SIZES:** Clubs are grouped by club sizes called class categories in this handbook. The exception is: where stated, clubs will be judged by the class size. The rationale is that clubs are judged against each other by size.

**Class Categories**

Class I	19 or fewer members	Class III	31 – 49 membership
Class II	20 – 30 members	Class IV	50 members and up

**ENTRIES:**

1. A team of three qualified persons will judge the award.
2. The Judging team will use the scale of points listed on page 9 of the Awards Handbook, if applicable to the particular award. Otherwise, they will use criteria listed under the award.
3. Using the Standard System of Awarding: One FIRST, one SECOND, one THIRD, and Honorable Mention. We encourage the judging panel to write comments on all entries.

**AWARDS:**

*All District I awards will be presented at the **Spring** District I Luncheon Meeting*

# **BEGINNING DESIGNER**

## **I. REQUIREMENTS:**

- A. Application to District I Awards Chairman by **February 1<sup>st</sup>**.
- B. Follow "APPLICATION REQUIREMENTS AND GUIDELINES".

## **II. AWARD:**

- A. 1<sup>st</sup> Place Certificate for best design by a beginning designer.
- B. Winning Photo will be duplicated for sharing at the Spring District I Luncheon.

## **;;ž CRITERIA:**

3ž Submit a photograph no larger than "5 x 7" of your design.

4ž Any designer who has not won the Tricolor Award, Award of Distinction, Designer's Choice, the Petite Award, Table Artistry, or Holiday Excellence Award may enter. Novice designers and those who have wo` TgW ribbons may enter.

C. Accompany each entry on a separate page with the following information:

- 1. Your Name and Address, Garden Club.
- 2. The names of plant material and other components, if used.
- 3. Tell about the container. If you made it, explain how you created it.

D. You may enter a maximum of 4 designs. Follow the rules for each entry.

# CLUB HISTORY

## I. REQUIREMENTS:

- A. Applications due to District I Awards Chairman by **February 1<sup>st</sup>**.
- B. Follow "APPLICATION REQUIREMENTS AND GUIDELINES".

## II. AWARDS:

- A. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and H.M. place certificates awarded in each Club category.

## III. SCALE OF POINTS:

Name of Club	<input type="checkbox"/>	1
Year Founded	<input type="checkbox"/>	1
Number of Members	<input type="checkbox"/>	1
Officers Names	<input type="checkbox"/>	1
Theme	<input type="checkbox"/>	<u>1</u>

Points (5) \_\_\_\_\_

Description of Projects	<input type="checkbox"/>	15
Club Monthly Programs	<input type="checkbox"/>	15
Flower Show	<input type="checkbox"/>	<u>15</u>

Points (45) \_\_\_\_\_

Club Awards	<input type="checkbox"/>	5
Members' Achievements	<input type="checkbox"/>	5
<u>The National Gardener</u>	<input type="checkbox"/>	5
Publicity	<input type="checkbox"/>	5
Other Club Activities	<input type="checkbox"/>	<u>5</u>

Points (25) \_\_\_\_\_

National Garden Club Week	<input type="checkbox"/>	5
District/State/Region/NGC Participation	<input type="checkbox"/>	5
Youth Participation	<input type="checkbox"/>	5
Guidelines Conformance	<input type="checkbox"/>	5
Meets Deadline	<input type="checkbox"/>	<u>5</u>

Points (25) \_\_\_\_\_

**Total Points (100)** \_\_\_\_\_

# **DESIGN OF THE YEAR**

## **I. REQUIREMENTS:**

- A. Applications due to District I Awards Chairman by **February 1<sup>st</sup>**.
- B. A winning photograph MAY NOT be re-submitted.
- C. Follow "**APPLICATION REQUIREMENTS AND GUIDELINES**".

## **II. AWARD:**

- A. "Design of the Year" 1<sup>st</sup> Place certificate
- B. Winning Design photograph will be duplicated for sharing at the Annual Spring District I Luncheon.

## **III. CRITERIA:**

- A. Any member of a garden club belonging to District I, may submit entries. The design is to be the work of the entering designer.
- B. Submit a color photograph no larger than " 5 x 7" of your design.
- C. You may enter a maximum of 4 designs. Follow the rules for each entry.
- D. Accompany each entry with a separate cover page on which is written:
  - 1. Your Name and Address, Garden Club.
  - 2. State title or theme of design.
  - 3. Describe container, accessories, and other pertinent information.
- E. Any type of design may be entered. Design must follow NGC, Inc., rules as contained in the most recent "Handbook for Flower Shows".
- F. The photo should not show ribbons, cards, or any other distracting items. A plain background is usually best, unless the background is part of the overall design.

# HORTICULTURIST OF THE YEAR

## I. REQUIREMENTS:

- A. Applications due to the District I Awards Chairman by **February 1<sup>st</sup>**.
- B. Follow "APPLICATION REQUIREMENTS AND GUIDELINES".

II. **AWARD:** The Horticulturist of the Year Award presented by District I.

## III. WHO IS ELIGIBLE?

- A. Any member of a garden club belonging to District I.
- B. A gardener who does their own gardening (spouses may assist).
- C. Any paid work must be listed in application.

## IV. TO BE INCLUDED IN APPLICATION:

- A. List methods of water conservation which you practice.
- B. Give approximate size of garden(s).
- C. Number of blue ribbons won in Standard Flower Shows or Plant Society shows in horticulture. Also, state number of shows entered. (No photographs needed.)
- D. Names, types, and numbers of plants in your garden: annuals, perennials, shrubs, trees, etc. Give both botanical and cultivar name, if possible.
- E. List types of gardens: perennials, rock gardens, herb gardens, patio plantings, fruit and vegetable gardens, etc.
- F. What is the source of your plants and/or seeds?
- G. Describe how your garden looks during the year, in the Spring, Summer, Fall and Winter.
- H. Have you tried any new cultivars within this award time frame?
- I. For this award application include any food grown, listing cultivar names.
- J. Describe any plant breeding, such as vegetative propagation, grafting, or developing new varieties.
- K. Did you share your gardening knowledge with Club members, neighbors, Club programs, or others? Explain.
- L. Show your garden(s) with no more than 6 photographs.
- M. What plant is the greatest horticultural challenge in your garden?

# MEMBER OF THE YEAR

## I. REQUIREMENTS:

- A. Applications due to District I Awards Chairman by **February 1<sup>st</sup>**.
- B. Candidate must have been a member of a District I Club for at least 3 years and for the year application is made.
- C. ***Applications are submitted on behalf of a garden club member NOT by the member.***

## II. AWARD:

- A. "Member of the Year" award presented at District I Spring Luncheon.

## III. CRITERIA:

- A. CANDIDATE'S NAME IS NOT TO BE ON THE APPLICATION.
- B. On a separate page, to be included with the application,  
List candidate's name, address, Club, and District, together with  
Club president's name, address and phone number.
- C. List Club, president's name and address, at top of each page

*See Next Page for Scale of Points*

## MEMBER OF THE YEAR- part 2

### IV. SCALE OF POINTS:

	<u>Points</u>
A. Activity prior to this Award Year:	
1. Previous Club offices, chairmanships, committee work at local, District, State, Regional, and National level, etc.	(10) _____
2. Plant Societies - Membership in garden club related groups	(5) _____
3. Outstanding contributions and achievements (garden club related). Include new ideas, public relations, educational programs, community service, etc.	(10) _____
<b>Subtotal A</b>	<b>(25) _____</b>
B. Garden Club related activities this Award Year:	
1. Club flower shows: Participation in planning, working, exhibiting. List committees, approximate number of entries by candidate, awards received	(5) _____
2. Exhibiting: Anything not previously listed. Other flower shows, educational exhibits, and horticulture design displays for any public occasion.	(5) _____
3. Educational programs given: Subject, date, occasion.	(10) _____
4. Participation in other facets of garden club work: conservation, garden therapy, yearbook, Club projects. BE SPECIFIC.	(15) _____
5. Attendance and/or participation in any study or other means of increasing knowledge related to garden club work: flower show schools, environmental conferences, symposiums, plants society member, etc.	(10) _____
6. Other contributions: Sharing plants, garden on display, dispensing information to groups or individuals.	(10) _____
7. Offices, chairmanships, committee work, attendance and/or participation at all levels.	(10) _____
<b>Subtotal B</b>	<b>(65) _____</b>
C. Summary:	
Give a summary of what the above efforts had upon your Club, your community, and State organization. In <u>100</u> words or less.	
<b>Summary</b>	<b>(10) _____</b>

**TOTAL = Subtotal A \_\_\_\_\_ + Subtotal B \_\_\_\_\_ + Summary \_\_\_\_\_ = \_\_\_\_\_**  
**(100)**

## **MEMBERSHIP INCREASE**

### **I. REQUIREMENTS:**

- A. The Club gaining the most new members.  
(Dues have to be received by the District I Treasurer.)
- B. No application is necessary.
- C. Winner will be reported to the District I Awards Chairman by  
2nd Vice Director.

### **II. AWARD:**

- A. Certificate.

## **District Directors PROJECT AWARD**

### **I. REQUIREMENTS:**

- A. Applications due to District Director by **February 1<sup>st</sup>**.
- B. Follow FOLLOW APPLICATION REQUIREMENTS AND  
GUIDELINES

### **II. AWARDS**

- A. Awards to be provided by District 1 Director.

### **III. CRITERIA**

See term attachment.

**NOTES:**